

Sharron Whipple Music Studio
Policy Statement – Individual Lessons
Adult

TUITION

The 28 lessons in the course are 30, 45, or 60 minutes long. Cost will vary based on the length of the lesson. There are 2 additional lessons and the 2 music parties that are FREE. Lessons that begin later in the year will be pro-rated. A charge for music is in addition to the tuition.

REGISTRATION FEE

The required REGISTRATION FEE is 1/10th the total cost of the course and is paid when registering. This fee holds a place for the student and is non-refundable.

TUITION PAYMENT

The remainder of the tuition may be paid in 9 equal payments – each installment due on the first of each month from Sept 1st through May 8th. The cost of new music books and other items will be added to the next bill. Should the student be placed in a group lesson then the tuition rate will be adjusted automatically. Tuitions rates are subject to change in August of every year.

LENGTH OF COURSE

The music instruction school year course starts the end of August and is a 28 lesson course (plus 2 FREE lessons for a total of 30 lessons plus 2 music parties). Lessons generally follow the school calendar and end in May. Lessons may begin at any time if space is available. Tuition will be pro-rated.

PRACTICING

All students are REQUIRED to practice the week's music assignment at least 6 days a week until the next lesson. Practicing only takes a few minutes each day. Consistent lack of practicing is grounds for dismissal.

MISSED LESSONS

If you miss a lesson, no tuition credits or make-up lessons are given. ___ Sharron Whipple Music Studio is giving each student 2 FREE lessons, so the student may miss up to 2 classes. If you cannot make it, try to call in advance and cancel. The phone number is 352-7973. If the instructor is unable to teach a lesson, a different time will be arranged, a substitute teacher will teach, or there will be a reduction in tuition for the next month. A lesson calendar is included for the upcoming year. Students who are more than 10 minutes late to their lesson are considered to be no-shows and teachers may leave.

MUSIC PARTIES

Music parties are held in December and May. These parties are fun and casual as the students play some of the music they have learned that semester. Special guests are invited. Participation in music parties is not required but is encouraged.

SUMMER LESSONS

Lessons continue during the summer at the same tuition rate. A lesson time may be changed if arrangements are made at least 24 hours in advance. Charges will not be made for missed lessons if the studio is notified by email before invoices are sent out in the month lessons are missed.

LATE PAYMENT PENALTY

A \$15 late payment penalty is added to any account that is due on the first of the month but not received by the twentieth of the month. Failure to remit the late payment and the current tuition payment before the end of the month may necessitate dismissal of the student. If the student is dismissed due to lack of payment, the last payment and late fee are still due by the first of the next month.

TERMINATION

If the student decides to quit taking lessons before the end of the course, the studio must be notified in writing or email. ___ The student is obligated to pay the tuition through the end of the month in which the studio is notified in writing even if the student did not attend any classes that month. No longer attending music class does not constitute notification of termination.

I have read the policies of Sharron Whipple Music Studio. I understand the policies and I will abide by them.

Student signature

Date: _____